**Course:**

**The Basics**

Semester:

Days/Times:

Location:

**Catalog Course Description**

**Course Learning Outcomes**

When you finish this course, you will be able to:

*
*
*
*
*

**What You’ll Need**

1.
2.
3.
4.

**Your Instructor**

**Name:**

Phone:

Email:

Web site/Social media:

Office:

Office hours:

**Your Grade**

The following items will make up the final grade in this course:

**Assignment:**

Percentage of Grade:

Due Date:

Description:

**Assignment:**

Percentage of Grade:

Due Date:

Description:

**Assignment:**

Percentage of Grade:

Due Date:

Description:

**Assignment:**

Percentage of Grade:

Due Date:

Description:

**Grading Scale**

|  |  |
| --- | --- |
|  Percentage | Grade |
| 90-100% | A |
| 80-89% | B |
| 70-79% | C |
| 60-69% | D |
| 59% and below | F |

**Course Schedule**

|  |  |  |
| --- | --- | --- |
| **Week**  | **Topic** | **Assignments and Readings Due** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |
| 7 |  |  |
| 8 |  |  |
| 9 |  |  |
| 10 |  |  |
| 11 |  |  |
| 12 |  |  |
| 13 |  |  |
| 14 |  |  |
| 15 |  |  |
| 16 |  |  |
|  | Final exam |  |

**Course Policies**

**Communication**

**Preparation and Participation**

**Blackboard**

**Electronic Devices**

**Submission of Coursework**

**Quality of Work**

**Audio/Video Recording**

**Religious Holidays**

**Course Evaluation**

**Classroom Conduct and Civility**

**Excused Absences**

**Make-up Exams**

**Late Work**

**Extra Credit**

**Incompletes**

**University Policies**

Required university policy link: [teaching.utsa.edu/…/Required-University-Policies-1.pdf](http://teaching.utsa.edu/wp-content/uploads/2018/07/Required-University-Policies-1.pdf).

Roadrunner’s Creed: <https://www.utsa.edu/studentlife/creed.html>

**Find Help**

Student support services: [teaching.utsa.edu/…/UTSA-Student-Support-Services.pdf](http://teaching.utsa.edu/wp-content/uploads/2018/07/UTSA-Student-Support-Services.pdf)

**Disclaimer**

This syllabus is provided for informational purposes regarding anticipated course content and schedule of courses. It is based on the most recent information available on the date of its issuance and is as accurate and complete as possible. I reserve the right to make any changes necessary and/or appropriate and will make every effort to communicate any changes in a timely manner through email, Blackboard and in class. Students are responsible for staying up to date on any changes to the syllabus that may occur during the term of this course.